

State of Florida *FIRST* Robotics Competition

Great news! The State of Florida has allocated funds to support FRC teams in Florida and the Florida Regionals again in the 2018 Budget. Thanks to the Florida State funding, veteran and rookie FRC teams in Florida will receive help covering part of their 2018 registration fees between now and April 2018 if they follow the procedure below. If you have any doubts, please feel free to contact Sandra Contreras at scontreras@FIRSTinspires.org

Grant Requirements

1. Teams need to fill out an Initial Application form.
2. SEND 3 THANK YOU NOTES:
 - To Representative George Moraitis
 - To Representative Bruce Anton
 - To Senator Jeff Clemens
3. Team must name “State of Florida” as one of their sponsors in their official name in *FIRST* systems.
4. Teams must display the State of Florida Name on their robot. Instructions on how to display the logo or the text will be provided in a communication after the grant has been approved.
5. Teams need to fill out a Final Report required by the end of the school year, or one month after the end of the team’s competition season, whichever is earlier.

If final report is not submitted, the FRC team will not be eligible for future State funding.

Process

- Team registers in *FIRST* and chooses one or two Florida events to attend.
- Team fills out the Initial Application form in FIRSTinFlorida.org website. You will receive notification that your application is being reviewed and will be contacted expediently if there are questions or concerns.
- Team sends 3 Thank You Cards to Rep. Moraitis, Rep. Anton, and Senator Clemens

** How/Where?

Please send your Thank You Cards in an envelope that contains the following information:

TO: Sandra Contreras
15757 Pines Blvd., Suite 311
Pembroke Pines, FL, 33027

FROM: Team No. XXX – Team Name
Your team address
City, State, ZIP

Make sure you use **two** envelopes. The external envelope should include the FRC number of the team and its name. The internal envelope (the one containing the card) is addressed to each Representative and/or Senator. The internal envelope will not be opened, so please make sure you put your team name and number in the external envelope.

- Team recognizes State of Florida as Sponsor in team name and robot.
- After the season is over, the team needs to fill out a Final Report in *FIRST*inFlorida.org website.

Funding

Each team that covers the Grant Requirements Items 1, 2 and 3, will be eligible for:

- \$2,500 to cover part of their registration fees if they attend the Orlando Regional
- \$2,500 to cover part of their registration fees if they attend the South Florida Regional.
Teams are encouraged to attend both events, as the grants are cumulative.
If a team decides not to attend a Florida event, the respective grant will be removed from their account.
- A one-time \$2,000 grant towards their registration fee for 2018 if the Florida FRC Team is not attending either Florida events.
- \$3,000 towards their Championship fees if the team gets invited to the 2018 World Championship in Houston, TX by winning a Championship Qualifying Award in any regional in the United States. Team must notify Sandra Contreras by email 24 hrs. after winning the award.
- \$1,500 towards their Championship fees if the team gets a spot to the 2018 World Championship in Houston, TX by applying to the wait list. Team must notify Sandra Contreras by email 24 hrs. after winning the spot.
- Any Florida Rookie team that wins the Rookie All Star Award will receive \$4,000 towards their registration for the Championship. Teams must notify Sandra Contreras 24 hrs. after winning the award.

If items 4 and 5 of the Grant Requirements are not completed in due time, the FRC team will not be eligible for future State funding.

Once the grant has been approved, you will be notified by the *FIRST*. Funds are limited and will be distributed first in / first out. Once funds are depleted no further grant applications will be accepted until the next fiscal year. *FIRST* will apply the funds directly into the team's account.

Initial Application Form

ALL INFORMATION IS REQUIRED; INCOMPLETE APPLICATIONS WILL BE DECLINED.

Form should be filled out in the website <http://FIRSTinflorida.com/2017-initial-application-form>

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|--|---------------------------|
| 1. Team Number | 6. County |
| 2. Team Name | 7. ZIP |
| 3. School(s) and/or Organization Name(s) | 8. Mentor's Name |
| 4. Address | 9. Mentor's Email |
| 5. City | 10. Mentor's Phone Number |

Understanding that the State of Florida wants to see real needs and solid objectives being addressed through the application of the funds allocated to FRC teams, please describe (100 words or less):

11. Why is your team in need of support from the State of Florida this year?
12. What are the goals of this robotics team for this season? Describe the team’s current goals, objectives, activities, timeline, and potential upcoming competitions.
13. Describe how the team strives to be inclusive in its programs, specifically the students that the program/team engages with, and describe the progress to date.
14. Describe the challenges and opportunities facing the team in the next three years.
15. Describe any recent team success at local, state or national competitions (past 5 years). This question may be skipped if the team was founded in 2016 or later.
16. Number of students involved in the robotics team, including gender, race, ethnicity, and numbers served.
17. Team Picture (upload)
18. Budget 2017-2018

2017 – 2018 Budget

Note: Please provide explanations for items that may raise questions in any of the financial documents.

BUDGETS: Include revenue and expenses (see example)

a. Team budget for the program period (school year). Include sources of income and expense categories.

Sample Budget (please include your own categories and numbers when applying):

Income	Amount	Expenses	Amount
Budget forward	\$5,000	Robotics parts and supplies	\$6,500
Fundraising	\$5,000	Entry fees for competitions	\$5,000
Participant dues	\$5,000	Marketing	\$1,000
Corporate sponsorships	\$10,000	Travel costs	\$10,000
Florida State Sponsorship	\$2,500	Balance for next season	\$5,000
TOTAL	\$27,500	TOTAL	\$27,500

Final Report Form

Form should be filled out in the website www.FIRSTinFlorida.org

Contact Information

(ALL INFORMATION IS REQUIRED; INCOMPLETE APPLICATIONS WILL BE DECLINED)

1. Team Number
2. Team Name
3. School(s) and/or Organization Name(s)
4. Address
5. City
6. County
7. ZIP
8. Mentor's Name
9. Mentor's Email
10. Mentor's Phone Number

Understanding that the State of Florida wants to see positive results from the application of the funds allocated to FRC teams, please describe (200 words or less):

11. Detailed explanation on how funding made a difference in the robotics team (how many events was the team able to attend, more students were included, tools purchased, etc.)
12. Final team demographics survey (school names, numbers of students, ethnicity, race, gender)
13. Number of volunteers and their total volunteer hours
14. Documented successes of the team over the past year. Examples of success could be, but are not limited to: success at competitions, starting a new program, inciting student interest in robotics, etc.
15. Photos of robotics activities and of the team.
16. Picture of the completed Robot

Restrictions

- Please note that if your team gets awarded the NASA Grant, it will not receive the \$2,500 grant as NASA covers all the fees, unless your team is planning to attend two regionals. If your team is planning to attend two events, one grant will be applied to the second event only.
- If your team gets awarded a *FIRST* Rookie Grant, it will receive \$2,000 instead of \$2,500 for the first event unless the team decides to participate in two Florida events. In that case, the team will get the full \$2,500. The left over will be applied towards the second event registration, and the team will receive the corresponding second Florida Regional grant as well.
- Funds can only be applied to Registration fees. The money can't be Re-granted.